

MEMORANDUM

TO: AALGA BOARD OF DIRECTORS

FROM: CHARLES NELSON
CO-CHAIRPERSON

DATE: JANUARY 15, 1990

RE: REPORT ON 1990 NATIONAL BLACK GAY AND
LESBIAN CONFERENCE AND HEALTH INSTITUTE

INTRODUCTION

In light of the number of questions and concerns voiced at the recent AALGA general membership meeting, I have decided to prepare this report for the Board. I hope that it will assist each of you in having a fuller understanding of AALGA's role in and the status of the conference.

BACKGROUND

Last February, Phil Wilson (Co-chairperson of the National Black Gay and Lesbian Leadership Forum ["the Forum"]) came to Atlanta and spoke with the Board of Directors regarding the possibility of holding the 1990 National Black Gay and Lesbian Conference in Atlanta and whether AALGA could and would assume logistical responsibility for the conference. After some discussion, the membership and Board agreed to host the conference and to provide limited logistical support.

Subsequent to these events, an informal conference committee was formed and conducted several discussions with the Forum as to the exact nature of AALGA's responsibilities. As a result of those discussions, the Forum sent AALGA a letter agreement in October of 1988 detailing AALGA's responsibilities. Based on that letter agreement, a formal conference committee was selected and Edna Brown was designated AALGA's conference chairperson. The committee is responsible for coordinating AALGA's role in the conference and for serving as a liaison with the Forum's conference committee in Los Angeles.

The AALGA conference committee has met periodically since its appointment and presently meets on a weekly basis on Sunday. A directory of the committee's members is attached to this report.

CONFERENCE OVERVIEW

The conference will take place over the dates of Thursday, February 15 through and including Monday, February 19, 1990 at the Hyatt Regency Atlanta.

All indications are that the Forum is behind schedule in its activities. As a direct result of the Forum's schedule problems, AALGA is also behind in its timetable. (See attached operational procedures and guidelines published by the Forum for additional information on their schedule). However, it would not appear that the conference has been endangered in any meaningful way as a result of any of these developments. A copy of the Forum conference committee's most recent minutes is attached to this report for additional information.

Phil Wilson will be in Atlanta on January 27 through 29 to handle last minute details surrounding the conference. Any matters pertaining to the conference and AALGA's role in the conference will be thoroughly addressed at that time.

AALGA-FORUM RELATIONSHIP

Although the Forum sent AALGA a letter agreement, it was both unsigned and undated and occasioned with typographical errors. Since receiving the letter, several verbal amendments to the terms have been made. Although AALGA has been operating under the terms of the letter, as amended, I recently advised the Forum that it would be in our mutual best interest and protection to have a written agreement. I took this action when I became aware of AALGA's possible exposure to be sued in place of the Forum should anything go wrong with the conference. They do not see the need for a written agreement, but I intend to be insistent in order to afford AALGA every necessary protection.

A draft copy of the agreement I intend to submit to the Forum is attached. The nature of the AALGA-Forum relationship is expressly stated in the agreement and should adequately protect all concerned.

FINANCIAL CONSIDERATIONS

AALGA members have expressed concern regarding the financial considerations associated with the conference. In the past week I have worked in this area more than any other and have compiled the following list of potential revenue sources to AALGA as a result of the conference:

1. Wednesday Night TRAXX Events - To be held January 17, 24, 31, and February 7 at TRAXX. Details of this arrangement are detailed in an attached proposal.

2. Thursday Night Entertainment - Madame Edna is handling negotiations with Loretta's and is attempting to obtain the full door receipts from this conference event for AALGA.

3. Banquet Ticket Sales - AALGA will receive the net profit from any tickets for the conference's Saturday night banquet (traditionally the best attended event) sold to non-conference participants. Additional details regarding concerns and possible modifications of this arrangement are reported under the Status section.

4. Tour of Atlanta - AALGA is exploring the possibility of offering a bus tour of Atlanta for conference participants. The tour will be offered on Friday and possibly again on Sunday. AALGA would retain all profits from this activity.

5. Conference Bookstore - AALGA is exploring the possibility of being able to offer various members the opportunity to sell their products at the conference bookstore and to earn a commission on all sales.

6. TRAXX Events - AALGA has reached a tentative agreement with TRAXX bar to designate it as AALGA's host bar for the conference. Under the terms of the agreement AALGA would designate TRAXX as its host bar and develop a flyer along the lines "Come Party With AALGA at TRAXX" which would be included in each delegate's packet. AALGA would sell tickets (at a \$1 reduced rate from TRAXX normal price) to conference delegates for Friday and Saturday nights. AALGA would retain 100% of all funds collected from the sale of these tickets and TRAXX will honor the tickets for free admission to the club on the respective nights. For Sunday, TRAXX will charge an admission price from 8:30 PM until 12:00 midnight (hours are very tentative). Under this arrangement no tickets would be sold and AALGA would receive 100% of the door receipts.

NOTE: At this time it is impossible to estimate the amount of revenues which AALGA will realize as a result of any of these activities. As that information becomes available it will be reported to the Board. A full report on financial considerations should be available by the February Board meeting.

STATUS REPORTS

AALGA's logistical support responsibilities are divided into the following categories:

PR/Marketing

AALGA's Role: Responsible for publicizing the conference in the southeastern region of the country with an emphasis on the Atlanta area; inviting local public officials to give remarks and issue letters of proclamation in support of the conference;

soliciting Atlanta businesses for ads for the conference program book and scholarships for PWAs, women, and students.

Current Status: With regard to public relations, Southern Voice, Atlanta Journal/Constitution, ETC., and Creative Loafing have all been contacted and requested to publish information regarding the conference, with varying levels of success. Southern Voice has been the most responsive with Creative Loafing being the least.

With regard to public officials, a letter is being developed to be sent to local officials. Also, I am exploring the possibility of having some officials (including the Mayor who has declined to speak to the conference due to a scheduling problem) to do a videotaped address.

With regard to the Program Book, a question has arisen as to where the book will be printed and what deadlines apply. Clarifications are being obtained from the Forum. It is possible that AALGA will not be able to conduct an ad or scholarship solicitation because there was not adequate lead time in which to do the necessary work.

For additional details regarding all of AALGA's activities in this area, see the most recent report from the PR/Marketing chairperson attached to this report.

Thursday Night Entertainment

AALGA's Role: Complete responsibility for the entertainment for Thursday, February 15, 1990.

Current Status: Madame Edna has completed tentative plans for the entertainment and reached a tentative agreement with Loretta's as the site. Additional details are being negotiated, particularly as to potential revenues for AALGA from this event.

Friday Night Concert

AALGA's Role: Identify and advise the Forum of possible sites for the concert (but not responsible for ensuring a site).

Current Status: Possible sites have been identified and submitted to the Forum.

Saturday Night Banquet

AALGA's Role: General local logistical support for the banquet itself and sales of banquet tickets.

Current Status: Ron Wilkins, AALGA's banquet chairperson, has been in contact with the Forum regarding what

logistical support is needed. A proposal regarding the banquet has been developed by Ron and is attached.

With regard to ticket sales, Ron has questioned why the Forum should be permitted to set the price of the banquet tickets and has recommended that AALGA seek to reduce the price from \$50 to \$35. Moreover, the Forum has not disclosed to AALGA where the banquet tickets are being printed or when they will be available. A plan of action for ticket sales cannot be developed until these questions have been adequately addressed by the Forum. These matters will be taken up with the Forum this week.

AIDS Luncheon & Fashion Show

AALGA's Role: Coordinate all aspects of fashion show.

Current Status: Michael Roland, AALGA's fashion show chairperson, has developed a plan of action for the fashion show which will be submitted to the Forum for their review and approval this week. Questions regarding the distribution of the proceeds from this event are being addressed with the Forum. AALGA's position will be consistent with the membership's decision at last week's meeting that some of the proceeds must go to Atlanta AIDS organizations and that AALGA, not the Forum, should designate which AIDS organizations in Atlanta are to receive any funds from this event.

Conference Volunteers

AALGA's Role: Conduct outreach for volunteers for the four days of the conference and for community housing for delegates.

Current Status: Contact has been made with several local organizations to seek volunteers. Currently 41 persons have volunteered to help with the conference. Moreover, both Metropolitan Community Church organizations in Atlanta are conducting outreach to their members to identify persons willing to assist in providing community housing. The Forum has indicated a goal of 200 to 250 volunteers. Plans are being developed to get as close to this goal as possible. A flyer and volunteer form are attached to this report.

Conference Workshops

AALGA's Role: Identify persons in the Atlanta area interested in conducting workshops for both the leadership conference and the health institute.

Current Status: Three workshops submitted from the Atlanta area have been accepted by the Forum. Two additional workshops may still be accepted.

Cultural Affairs/Entertainment

AALGA's Role: Assist in the logistical aspects of cultural affairs during the conference and to identify what entertainment events will be happening throughout the city during the conference.

Current Status: A site has been selected where art work for the conference Art Show can be shipped and stored in Atlanta. An entertainment guide will be developed and available at the beginning of the conference for delegates. I am exploring the possibility of securing reduced rates at some events (such as the play Fences) for conference participants.

Logistics

AALGA's Role: Assist as requested in securing equipment and providing other logistical support to the conference.

Current Status: A partial list of equipment needed for the conference has been received from the Forum. No progress has been made on this matter as of yet.

Sanquet, Conrad (202)..... L. Ann Williams
404-297-4810

Cultural Committee..... Pickle Wilson
404-173-8172

Legislation Committee..... Bruce Wilkinson
404-753-9854

Security..... (Vaden)

Community Housing Committee..... John Johnson
404-642-7210

Registration..... John Carter
404-672-7325

Updated: 11/27/85

**NATIONAL BLACK GAY & LESBIAN LEADERSHIP CONFERENCE
& HEALTH INSTITUTE
ATLANTA PERSONNEL**

Program Committee.....Madame Edna Brown
Conference Chair 404-581-0491

Volunteer Coordinators.....Jala Waleed
Elsena Lattsome
404-755-3063

Karmau Fred Ware
404-755-9464

Public Relations/Marketing.....Patrick Bell
404-349-3739

Duncan Teague
404-874-1185

Banquet Committee.....Ron Wilkins
404-297-8815

Cultural Committee.....Rickie Wilson
404-373-6175

Logistics Committee.....Bruce Wilkinson
404-753-9064

Security.....(Vacant)

Community Housing Committee.....Jason Johnson
404-622-6136

Registration.....Joan Garner
404-872-4929

Updated: 12/27/89

OPERATIONAL PROCEDURES AND GUIDELINES

PROGRAM COMMITTEE

I. Purpose:

The purpose of the Operational Procedures and Guidelines is to provide directions for the development of the program which includes workshops, Conference Presenters, and a program formate for the yearly National Black Gay and Lesbian Leadership Conference. The Guidelines also provides a method for self evaluation.

II. Program Committee:

The committee consisted of two (2) appointed positions. 1. The Chairperson, who is responsible for the overall functioning and leadership of the committee. 2. the Co-Chairperson, who provides assistance to the Chairperson, and provides the neccessary leadership in the absence of the Chairperson. Membership on the Program Committee may include other members of the overall National Black Gay and Lesbian Leadership Forum, as well as volunteers.

III. Primary Objectives:

A. To develop a program which compliments the theme of the conference which shall be designated by the Steering Committee. The program shall include pertinent and current issues related to the Black Gay and Lesbian expereince, with emphasis on Political, Social, Economic, Health, and Spiritual development.

B. The Program Committee shall submit to the Steering Committee a tentative program outline with suggested topics by August 1, or seven (7) months prior to the conference.

C. The Program Committee shall seek to involve a wide range of resources to gather input for the program content by contacting local and national leaders. A sample letter to gather input nationally shall be submitted to the Steering Committee by May 1, or ten (10) months prior to the conference.

This same resource network shall be used to recruit and secure Conference Presenters. Applications for Conference Presenters shall be mailed by June 30, or eight (8) months prior to the conference.

D. A finalized content outline of the conference program shall be submitted to the Steering Committee by November 1, or four (4) months prior to the conference.

E. A finalized list of Conference Presenters shall be submitted to the Steering Committee by November 10, or four (4) months prior to the conference.

Included with the list shall be the completed applications with an attached curriculum vitae on each presenter for review.

F. A program schedule shall be submitted to the Steering Committee by November 10, or four (4) months prior to the conference.

G. A finalized program formate prepared for printing shall be submitted to the Steering Committee by November 17, or four (4) months prior to the confernece.

This formate shall include subjects/topics, name of Conference Presenter, brief discription of content, and brief qualification description of Conference Presenters. Workshops shall also be blocked into time slots.

IV. Secondary Objectives:

A. An operating budget shall be developed by April 30, or seven (7) months prior to the conference, and submitted to the Steering Committee for approval.

B. Letters of confirmation shall be mailed to all Conference Presenters by October 1, or five (5) months prior to the conference.

The Program Committee shall decide by this same date what form of honorarium, if any, shall be consider for services of the Conference Presenters, and submit to the Steering Committee for approval.

C. Guidelines for Workshop Monitors shall be developed in conjunction with the Volunteer Committee and reviewed by December 1, or two months prior to the conference.

The guidelines shall be submitted to the Chairperson of the Volunteer Committee for dissemination and training.

D. The Program Committee shall meet regularly and have a representative at all Steering Committee meetings. The Program Committee shall begin weekly meetings convening in November up until the start of the conference.

The Program Committee shall work cooperatively with all of the subcommittees and function according to the By Laws of the National Black Gay and Lesbian Leadership Forum.

DEPARTMENTAL PROCEDURES AND GUIDELINES

V. Evaluation:

A. The Program Committee shall prepare and review a workshop evaluation form by December 1, or two (2) months prior to the conference. A method for distributing and retrieving the evaluation forms shall be coordinated with the Volunteer Committee.

B. The Program Committee shall prepare and review a Conference Presenter's evaluation form by December 1, or two (2) months prior to the conference. The distribution and retrieval of the form shall be coordinated with the Volunteer Committee.

C. The evaluation forms shall be reviewed and summarized by the announcement of the first After Conference Review meeting. The Program Committee shall meet after the conference in order to review and evaluate the committees' activities during the conference and to summarize the evaluation forms. A written summary shall be presented to the Steering Committee by March 30, or one (1) month after the conference.

OPERATIONAL PROCEDURES AND GUIDELINES

Volunteer Co-ordinator

I. Purpose

The purpose of the Volunteer Co-ordinator is to co-ordinate the placement of all volunteers for the conference week-end. The volunteer co-ordinator recruits the volunteers but does not oversee them. The committee chairpersons have the final responsibility for the training and execution of their duties.

II. Volunteer Committee

The volunteer committee in the past has consisted of one person - the volunteer co-ordinator. However, the co-ordinator is assisted in the recruitment of volunteers by obtaining names through the work exchange program, names submitted by members of the steering committee, names submitted by the chairperson of each committee and through the volunteer co-ordinator's own resources.

III. Primary Objectives

- A. To recruit volunteers for the Aids Institute (Monitors), Registration, Security, Bookstore, Conference Workshops (Monitors), Banquet Luncheon, Conference "Runners", Cultural Committee, First Aid, and any special events in which volunteers are requested such as a Van Pool, Reception and the "Catch One" Friday night event.
- B. The co-ordinator must know the functions of each committee, number of volunteers needed, specific duties and the time slots that volunteers are needed. The above information shall be developed and submitted to the Volunteer Co-ordinator by December 1.
- C. The Volunteer Co-ordinator must work closely with each chairperson and know all aspects of the conference because of the questions asked by volunteers who are trying to decide which committee they wish to volunteer. The volunteer co-ordinator should be well versed regarding Registration fees, Conference Schedule, Work Exchange Program, Special Needs, Scholarship Program and special events.

CONFERENCE GUIDELINES/FRAME
PARQUET COMMITTEE

- D. It is important that the Volunteer Co-ordinator be involved with the logistics of the conference as often happens we need volunteers for unexpected projects.
- E. The Volunteer Co-ordinator shall also maintain the master list of the volunteers. Even when the committee chairpersons recruit their own volunteers, the names shall be submitted to the co-ordinator.

IV. Secondary Objectives

- A. The Volunteer Co-ordinator should always be flexible because of changes and should plan for an excess of volunteers due to "no shows" during the conference.

CONFERENCE GUIDELINES/TIMEFRAME
BANQUET COMMITTEE

I. Purpose -

To plan, organize and execute everything necessary for a successful conference banquet to be held each February during Presidents' weekend. To ensure this, the banquet chair should maintain close communication with the volunteer co-ordinator, program and registration chairs and hotel staff.

II. Committee -

The committee should include some people with artistic ability. The chair should advise the volunteer co-ordinator of the number of people and any special skills needed.

III. Objectives/Time Frames -

1. Hotel Staff - As soon as contract is signed with hotel, contact catering coordinator to establish rapport and obtain room plan, available menus, and linen colors. See that required deposits are paid.
2. Theme - While a theme is not necessary, it does provide focus, thereby making other elements of the evening easier to plan. The banquet committee should decide on a theme no later than October 10.
3. Entertainment - Should be planned to fit theme. Find artist and sign agreement no later than Nov. 30. Scouting for artist in the community should be an ongoing process. See if artist will donate time or give reduced rates.
4. Dance music - Secure service of D.J. with own equipment. Scout and seek out services similar as in #3.
5. Decorations - The meeting after the theme is decided should be devoted to decorations. A visit to the banquet room along with the floor plan before this meeting saves a lot of time, since you then know what is possible. Making these decisions early gives you time to shop for materials inexpensively and still have time to make without rushing or over-working anyone.
6. Program - Meet with program chair to determine time to be allotted for key and other speakers, entertainment and dancing. Advise all concerned in order to stay as close to schedule as possible. People want to dance at the banquet and if the program or entertainment runs too long it doesn't leave time. Most hotels charge high rates for overtime.
7. Registration - Banquet tickets are issued with the conference packet. Banquet committee should have a copy of completed registration list in addition to a list of banquet-only tickets sold. Table with list and extra tickets should be moved at least one hour before banquet is to begin.
8. Bar - Two bars should be used - one with no alcohol.
9. Seating - Tables should be numbered (Make numbers along with decorations.) Reserve tables for special guest and committee chairs. Trying to reserve more tables creates problems.
10. Get people out on time.

RELAX - HAVE FUN!!!

NATIONAL BLACK GAY AND LESBIAN LEADERSHIP

FORUM

CULTURAL COMMITTEE

The National Black Gay and Lesbian Leadership Forum has a Cultural Committee which has, along with the other committees within the Forum, achieved some important goals for the Forum and it's National audience. One of the goals was to install an art exhibit each of the past two years of the National Conference. These exhibits, while small in number of participants, were none the less large in terms of response and appreciation by the Conference attendees.

The Conference for 1990 will also feature an art exhibition and it is our hope that more National artists will want to exhibit their works. In addition, the Cultural Committee has also scheduled poetry readings, arranged video screenings for various media artists, and generally co-ordinates other entertainment activities. An art exhibition is planned for 1990, and it will be necessary for a sub-committee to be formed in Atlanta. Any interested persons are urged to contact Leonard Simon or Katrice Jackson at the following address. Your prompt reply will be appreciated.

Leonard Simon
Katrice Jackson
NBGLLF
3924 W. Sunset Blvd., Suite 5
Los Angeles, CA. 90029
(213) 666-5495

Tentative Time-Line for the Cultural Committee

Sept. 15:

Send out first Press Release with a call for art works and artists.

Sept: 30

Announcements sent to all organizations for help in recruiting artists. Contact Atlanta committee about size of works needed, condition, etc.

Oct 15: Follow-up announcement sent to organizations. Check with Atlanta about hotel space, walls, etc.

Oct 30: Send forms to all artists and organizations: Loan forms, condition reports, etc.

Nov. 30: Arrange for works to be received in Atlants

Jan. 15: All works must be in Atlanta. If any written brochure or catalogue is to be available, it must be at the printers by this date.

Leonard Simon
Katrice Jackson

AIDS LUNCHEON TASKS

AUGUST SECURE SPACE
 SELECT MENU
 ORDER TICKETS (600)

SEPT 1 DECIDE ON # OF MEALS (600)

OCT 1ST DEVELOP PROGRAM/ENTERTAINMENT - M.C.

NOV 1ST PRINT TICKETS

NOV 1ST SOLICIT PARTY FAVORS

JAN 1ST PRINT PROGRAMS

DISTRIBUTE TICKETS

JAN 1ST - PRE-REGISTRATION TO INCLUDE TICKETS

FEB 16th - SALES OF TICKETS DURING CONFERENCE

FEB 18th - LIMITED # OF TICKETS TO BE SOLD AT THE DOOR, BASED ON AVAILABILITY

SET-UP TIME (DAY OF THE LUNCHEON)

COMMITTEE MEMBERS TO DISTRIBUTE: PROGRAMS, PARTY FAVORS,
TABLE DECORATIONS.

2 COMMITTEE MEMBERS AT THE DOOR, 1 HR BEFORE PROGRAM BEGINS

- THERE WILL BE NO RESERVED SEATING.

- CO-CHAIRS TO LAISION WITH BANQUET DIRECTOR AND MARTE DE

- CO-CHAIRS TO DEVELOP LETTER FOR SOLICITATION OF PARTY FAVORS, TO BE MENTIONED IN THE PROGRAM.

COMMITTEE MEMBERS:

2 PLUS BACK-UP AND VOLUNTEERS TO: FLOAT, FILL IN, SELL
TICKETS, AS NEEDED.

FLORENCE AND SHEILA, CO-CHAIRS

OPERATIONAL PROCEDURES AND GUIDELINES - LOGISTICS COMMITTEE

I. Objectives: The Committee's primary responsibility is to determine and secure the facilities and equipment needed to successfully conduct the yearly National Black Gay and Lesbian Leadership Conference. Additionally, the Committee organizes itself to provide leadership in effectively coordinating use of all available facilities and equipment.

II. Tasks: To best realize its objectives the Committee must carry out the following tasks:

- A. Establish professional working relationship with hotel management responsible for providing space arrangements/equipment for Conference.
- B. Obtain/develop a detailed map(s) of the rooms available for Conference and distribute them among Steering Committee members.
- C. Determine from the Steering Committee the facilities and equipment needed for the Conference.
- D. Along with Steering Committee match the facilities/equipment available with those provided at the hotel or reasonably obtainable from other sources.
- E. Develop and implement plan to maintain equipment used in Conference in a safe and secure place.

III. Structure: Our committee has consisted of about 3-4 members and a chair.

IV. Timetable:

- August 1st. -
 - 1) Contact with appropriate management staff of hotel
 - 2) Space arrangements and equipment available should be determined.
- Sept. 1st. -
 - 1) Map of space arrangements should be provided Steering Committee.
 - 2) Committee Chairs especially Program Committee Chairs should be asked to begin determining their space and equipment needs.

- Dec. 1st - 1) Match-up of space and equipment needed and available at hotel should be made.
2) Determination should be made of additional equipment needed and possible sources to obtain them.

- Jan. 15th - 1) Space and equipment usage should be finalized.
2) Plan should be devised to store equipment in safe and secure places.

Conference dates - Committee members should be assigned such that at least two of them are available throughout the Conference and including "set-up" and "close-down" operations.

If the conference is to be held in a hotel, the hotel should be prepared to volunteer for a 4 to 8 hr. shift each. There will be a daily briefing 30 minutes before and after each day of the conference.

OUTLET

Lapard, Tibby, Patricia and those with major productions will need temporary help from security in hall with art, equipment and providing security as well as help with last minute details.

PARKING

Passes will be needed as before if FREE parking is unavailable. This should be established as soon as possible. Parking enforcement MUST be contacted if FREE parking is not provided. HOW MUCH PARKING IS NEEDED?

DISTURBANCES

Radicals, yellow journalism, ALARM security or people with their people. There should be no attempts to help them work against our conference. They should be left alone.

OPERATIONAL PROCEDURES

SECURITY

MAY 09, 1989

PERSONNEL

How many? _____ Sixteen to work in pairs. Each pair to have a radio.

If the conference is in session from 7am to midnite each officer should be prepared to volunteer for a 4 to 6 hr. shift each. There will be a daily briefing 30minutes before and after each day of the conference.

If radios are used Phillips staff will need 4 to 6 radios plus the 6 to 8 we will need to equip our staff. Staff depends on anticipated size of crowd, how many days and how many hours each day.

DUTIES

Leonard, Tibby, Katrice and those with major productions will need temporary help from security to help with art, equipment and providing security as well as help with last minute details.

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Radicals, yellow journalism. ALLOW security to mingle with these people. There should be no attempts to help them work against our conference. They should be left alone.

SECURITY

DUTIES

SECURITY IS THERE FOR :

-crowd control, public relations, to help with equipment set-ups, dismantle, transport people and equipment NOT just security. SECURITY should try to work in pairs and to attempt to remain in and around areas where items are sold (where the \$\$\$\$ is!)

MISC

SECURITY PERSONNEL should have knowledge of radio codes, cpr, first aid, are we located near hospital, airport, shopping center, public transportation. In briefings building safety, emergency exits, sprinkler systems, smoke detectors, condition of fire hoses MUST be inspected. If possible a camera should be available to security.

EVERYONE that uses a radio must be familiar with the proper use of clearing the radio when important transmissions MUST be made. These codes should be shared with all staffers so that they will recognize them.

SECURITY DEAMEANOR

no drinking, no drugs, plain clothes, comfortable shoes. FIRST AID KIT, FLASH LIGHTS (2) might be a good idea. A schedule will be prepared and security should date and sign up for the times they are available.

Estelers-conley

SECURITY

SIGNS

Signs will be needed to point out and direct people to:
information area, first aid, lost and found. Information area
should be in the opposite location of people purchasing t-shirts,
tickets.

TRANSPORTATION

ONE small van or auto should be available to me for the length of the
entire conference. PURPOSE: pick-up and / or transport personnel and
equipment for last minute emergencies. Also, someone from Atlanta
should be available to help driver get from one area to another.

STRAGGLERS

non-paying folks must be treated with respect and dignity. If they are not
causing problems pr will be used most of the time and when possible.

PEOPLE who want to save seating with a warm body but have no proof that this
warm body has paid. Chairs can be tilted toward table i.e. space reserved.

STAGGERED CONFERENCE HOURS may allow conference attendees more time to go
from and to next presentation. Also this will allow more time for equipment
to be set up if necessary.

MEDIA

We need one person to assist the media. Once program begins to avoid dead time,
security should be near the stage at all times with notebook, pad, pen pencil
to relay last minute announcements to be made due to change in schedule.

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E. Stalers-Conley

A meeting was called of the BGLLF on Saturday, December 16, 1989 at 11:00 am..

Anita Barnes chaired the meeting. Last week's minutes were read and approved.

ATTENDANCE

Barbara Hudson
Martial Rio
Doug Ware
Katrice Jackson
Vera Martin
Lisa Pentecost-Parks
Sheila Rice
Christing Tripp
Leonard Simons

Florence Avelino
Anita Barnes
Ruth Waters
Audrey Parks
Michelle Parks
Mark Haile
Dennis Odums
Yolanda Whittington
Joanni Cocroft

Awards Committee

Has created an election for those who would receive special awards; these are broken into four categories:

Harriet Tubman

winner- African American Women United for Societal Change, Inc.

Baynard Rustin (political activism)

winner - Dr. Rene McCoy

James Baldwin (the arts and letters award)

winner - Assortio Saint

Frederick Garnett (memorial AIDS)

winner - Craig Harris

Cultural Committee

There are 5 artists who want to participate; the committee suggested that it might have to expand the space to accommodate more exhibits

Merchandising Committee

No report at this time

Program Committee

Anita Barnes agreed to present the workshop entitled, "We Are Brothers and Sisters," upon Doug's request

Women's Health Institute

Three more workshops have been added; the press releases have gone out, and the committee is awaiting responses from the last mailing

SuperBowl Party

It was agreed that each Forum member invite their friends to attend the

party; there will be a head count to determine how much food to buy; a no-host bar will be available, and the tickets will cost \$5.00 per person; there will be a game pool, and televisions to watch the game; the event will be held on Sunday, January 28th, 1990 at Leonard Simon's, 1830 Redesdale, LA

New Business

Ruth Waters initiated a proposal for a Life Endowment for spouses of their deceased, to receive financial assistance; the Forum sanctioned the proposal, and agreed to put the proposal on the floor for discussion at the Conference

A motion was made to adjourn the meeting; that motion carried

1 **DRAFT**

2 **AGREEMENT FOR**
3 **COOPERATION AND LOGISTICAL SUPPORT FOR**
4 **THIRD ANNUAL NATIONAL BLACK GAY AND LESBIAN CONFERENCE**
5 **AND HEALTH INSTITUTE**

6 AGREEMENT made as of January ____, 1990, by and between
7 the BLACK GAY AND LESBIAN LEADERSHIP FORUM, INC. (hereafter "the
8 Forum"), a California domestic non-profit corporation, the
9 registered address of which is 1614 Silver Lake Boulevard, Los
10 Angeles, California, and the AFRICAN AMERICAN LESBIAN/GAY ALLIANCE,
11 INC. (hereafter "AALGA"), a Georgia domestic non-profit
12 corporation, the registered address of which is 70 Spruce Street,
13 Apartment 15, Atlanta, Georgia.

14 **RECITALS**

15 A. The Forum has previously produced the first and
16 second Annual National Black Gay and Lesbian Conference and Health
17 Institute (hereafter "Conference"). Each prior conference has been
18 held in Los Angeles, California during the month of February. The
19 Forum has decided to hold the third annual Conference in Atlanta,
20 Georgia during the dates of February 16, 17, 18, and 19, 1990.

21 B. AALGA is an Atlanta-based organization whose
22 membership is comprised of lesbians and gay men who identify with
23 an African American heritage. AALGA is the principal and largest
24 such organization in Atlanta.

25 C. In connection with its decision to conduct the 1990
26 Conference in Atlanta, the Forum contacted AALGA, inquired as to
27 AALGA's desire to cooperate in the promotion of the Conference and

1 AALGA's ability and desire to provide logistical support for the
2 Conference, entered into negotiations regarding the same, and
3 ultimately entered into a verbal agreement to accomplish same. The
4 terms and conditions of the verbal agreement were set forth in a
5 written but unsigned and undated letter from the Forum addressed
6 to Charles Nelson, an officer of AALGA, a copy of which is attached
7 hereto as Exhibit A and made a part of this agreement as if set
8 forth here in full. Subsequent to entering into said agreement,
9 the parties have made various verbal modifications to the
10 agreement. Each party has performed pursuant to the terms and
11 conditions of the various verbal agreements then in force and
12 continues to so act.

13 D. In recognition of the importance of the Conference
14 and a mutual desire to maintain clarity in the division of
15 responsibilities between the parties, the parties desire to
16 memorialize the present terms and conditions of the agreement and
17 to supercede any prior verbal agreement(s) with this written
18 agreement.

19 **AGREEMENT**

20 1. AALGA COOPERATION. In recognition of the value to
21 its membership, the positive impact upon its standing in the
22 Atlanta gay and lesbian community, and the opportunity to create
23 a positive reputation throughout the country among like
24 organizations and other persons inclined to support the purpose(s)
25 of the organization, as well as other consideration as specified
26 hereinbelow, AALGA agrees to endorse the 1990 Conference and to

1 cooperate in the production of the Conference in any manner
2 reasonably contemplated by the terms and conditions of this
3 agreement.

4 2. AALGA'S LOGISTICAL SUPPORT. In further recognition
5 of the value to its membership, the positive impact upon its
6 standing in the Atlanta gay and lesbian community, and the
7 opportunity to create a positive reputation throughout the country
8 among like organizations and other persons inclined to support the
9 purpose(s) of the organization, as well as other consideration as
10 specified hereinbelow, AALGA further agrees to provide specified
11 Atlanta-based logistical support for the 1990 Conference. The
12 specifications of the logistical support to be provided by AALGA
13 are set forth in a Memorandum of Responsibilities, a copy of which
14 is attached hereto as Exhibit B and which is made a part of this
15 agreement as if set forth here in full.

16 The parties anticipate that the Memorandum of
17 Responsibilities shall be modified from time to time as needs may
18 change and/or circumstances may require. Notwithstanding any
19 provision of this agreement to the contrary, such modification(s)
20 may be accomplished by any writing executed by an authorized agent
21 of each of the parties and no further modification(s) of this
22 agreement shall be necessary or required to effect the
23 modification(s).

24 3. NATURE OF RELATIONSHIP. The nature of the
25 relationship between the Forum and AALGA is that of endorsee and
26 endorser, respectively. Neither party, by virtue of this agreement

1 nor any prior agreement(s), shall be deemed to have become, the
2 agent, employee, partner, or independent contractor of the other
3 and nothing herein shall be construed as establishing a
4 relationship to the contrary.

5 4. FINANCIAL RESPONSIBILITY. It is expressly understood
6 between the parties that all financial responsibility for the
7 conference, and all related activities thereto, is vested
8 exclusively with the Forum and not AALGA.

9 5. REVENUE DISTRIBUTION. In consideration of AALGA's
10 cooperation with and logistical support of the conference, AALGA
11 will share in the revenues derived from the conference as follows:

12 (a) Complete net profit from all banquet tickets sold
13 to non-conference participants.

14 All other revenue derived as a direct result of official conference
15 activities shall be the exclusive property of the Forum. All
16 proceeds from any activities conducted by AALGA prior to, during
17 the course of, and immediately following the conference, but which
18 are not an official part of the conference, shall be the exclusive
19 property of AALGA.

20 6. EXPENSE REIMBURSEMENT. The Forum shall reimburse
21 AALGA any and all reasonable and preapproved expenses incurred by
22 AALGA in connection with AALGA's cooperation with or logistical
23 support of the conference. Reimbursement of expenses as aforesaid
24 shall be due within seven (7) days after receipt by the Forum of
25 itemized statements setting forth the nature and amount of each
26 such expense.

1 7. COMPENSATION. Except as specified above, AALGA will
2 receive no compensation of any kind from the Forum for its
3 cooperation with or logistical support of the conference.

4 8. INDEMNIFICATION. The Forum hereby agrees at all
5 times to defend, indemnify and hold harmless AALGA and its
6 officers, agents, employees, licensees, successors, and assigns,
7 from and against any and all claims, damages, liabilities, costs
8 and expenses (including without limitation reasonable attorneys'
9 fees) arising out of any breach or alleged breach by the Forum of
10 any warranty, covenant, condition or agreement made or to be
11 performed by the Forum under this agreement or in connection with
12 the conference.

13 9. FORCE MAJEURE. In the event that performance by
14 AALGA of any action required or contemplated herein becomes
15 impracticable as a result of an Act of God, incapacity, labor
16 controversy, riot, civil commotion, acts of government or other
17 causes outside of the control of AALGA, AALGA shall have no
18 liability under this agreement of any kind whatsoever to the Forum.

19 10. NOTICES. Notwithstanding the registered addresses
20 of each party as set forth hereinabove, all notices that either
21 party may wish or is required to give to the other shall be sent
22 to the address stated below:

23 Black Gay and Lesbian Leadership Forum
24 3924 W. Sunset Boulevard, Suite #1
25 Los Angeles, California 90029

26 African American Lesbian/Gay Alliance
27 c/o Charles Lawton
28 569 Lawton Street, #1
29 Atlanta, Georgia 30310

1 11. ENTIRE AGREEMENT. This agreement constitutes the
2 final, binding and entire agreement between the parties hereto and
3 supercedes any and all prior written or oral agreements between the
4 parties relating to the subject matter hereof. It cannot be
5 modified or amended except by a written instrument signed by the
6 parties hereto as specified in paragraph two (2) above.

7 12. CONSTRUCTION. This agreement will be governed,
8 construed and enforced in accordance with the laws of the state of
9 California applicable to agreements executed and to be wholly
10 performed therein.

11 IN WITNESS WHEREOF, the parties hereto on the date first
12 herein set forth have set their hand.

Charles Nelson
569 Lawton St., SW #1
Atlanta, GA 30310

Dear Charles;

This letter is in reference to the agreement between the Black Gay and Lesbian Leadership Forum and ALGA to produce the third Annual National Black Gay and Lesbian Conference and Health Institute.

As we have discussed ALGA will be primarily responsible for the local logistical coordination for the conference.

This includes:

- Complete responsibility for the Entertainment for Thursday Evening, February 15 *N. City*
- Coordination of the fashion show on Sunday, February 18th. *I have*
- Solicitation of Atlanta business/Organizations for
 - a) Donations
 - b) Ads in Program Book
 - c) Scholarships for PWA's, Women, Students, Unemployed persons
- Outreach for volunteers
- Invitations to the Banquet on Saturday Night *(Ticket Sales)*
- Locating a place for Friday night's concert
- Inviting Local politicians to give welcoming addresses and issuing proclamations from
 - Mayor of Atlanta
 - State legislature
 - Governor of Georgia
- ✓ • Arranging trams of the City on Sunday Afternoon and/or Monday
- Getting permits for Street banners

The advanced team from the Leadership Forum will arrive in Atlanta on Thursday, Night February 8th. It would be very helpful if ALGA could supply community Housing from the 8th through the evening of the 14th.

On the Financial Front The Black Gay and Lesbian Leadership Forum accepts full financial liability for the Conference. All ALGA expenses will be reimbursed. The expenses must be pre-authorized and receipts must accompany reimbursement requests. The Leadership forum has voted to make the Banquet a benefit for ALGA.

I hope this information is helpful. I've enclosed copies of our recent meeting minutes, a call for Artist form, two different flyers and a list of our planning committee flyers with committee chairs noted. You've been added to our list for the future. If you have any questions, please give me a call. Take care.

Yours in the Struggle,

MEMORANDUM OF AALGA RESPONSIBILITIES

1. PR/Marketing. Responsible for publicizing the conference in the southeastern region of the country with an emphasis on the Atlanta area; inviting local public officials to give remarks and issue letters of proclamation in support of the conference; soliciting Atlanta businesses for ads for the conference program book and scholarships for PWAs, women, and students.

2. Thursday Night Entertainment. Complete responsibility for the entertainment for Thursday, February 15, 1990.

3. Friday Night Concert. Identify and advise the Forum of possible sites for the concert (but not responsible for ensuring a site).

4. Saturday Night Banquet. General local logistical support for the banquet itself and sales of banquet tickets.

5. AIDS Luncheon & Fashion Show. Coordinate all aspects of fashion show.

6. Conference Volunteers. Conduct outreach for volunteers for the four days of the conference and for community housing for delegates.

7. Conference Workshops. Identify persons in the Atlanta area interested in conducting workshops for both the leadership conference and the health institute.

8. Cultural Affairs/Entertainment. Assist in the logistical aspects of cultural affairs during the conference and

Exhibit B

1 to identify what entertainment events will be happening throughout
2 the city during the conference.

3 9. Logistics. Assist as requested in securing equipment
4 and providing other logistical support to the conference.

On February 18-19, 1990 the 3rd Annual National Black Gay and Lesbian Leadership Conference and Health Institute will convene in Atlanta. African American Lesbian/Gay Alliance, the Atlanta organization for black lesbians and gays, will act as the local sponsor for this important event. AALA desires to obtain the full participation of all elements of our lesbian and gay community in producing a successful conference and to showcase Atlanta.

In this regard, AALA submits the following proposal to TRAXX. The proposal is submitted in recognition of TRAXX's commitment to Atlanta's lesbian and gay community and reflects discussions which have been held between TRAXX management and AALA officials.

Proposal

As a means of achieving optimal publicity for the conference, AALA proposes a series of Wednesday night events to be held at TRAXX. These events would be held each Wednesday beginning January 17, 1990 (8pm - 1am) through February 7, 1990. AALA would also be receptive to discussions regarding the continuation of the Wednesday night events beyond the conference.

TRAXX's Role

For its part, TRAXX would donate all proceeds from the door (admission), retain all proceeds from the bar, donate the use of TRAXX's facility at no cost to AALA; provide all normal services and personnel which are usually on hand on a normal business night; include a conference endorsement banner in all advertisements; and assume all responsibility for insurance coverage for any liabilities resulting from TRAXX's actions or omissions on TRAXX's premises.

AALA's Role

For its part, AALA would provide persons to staff the admission area; reimburse TRAXX for fifty percent (50%) of the cost for a Disc Jockey; reimburse TRAXX for the costs of adequate security; and promote the Wednesday night events in the lesbian and gay community.

PROPOSAL TO TRAXX

FROM AALGA

Introduction

On February 16-19, 1990 the 3rd Annual National Black Gay and Lesbian Leadership Conference and Health Institute will convene in Atlanta. African American Lesbian/Gay Alliance, the Atlanta organization for black lesbians and gays, will act as the local sponsor for this important event. AALGA desires to obtain the full participation of all elements of our lesbian and gay community in producing a successful conference and to showcase Atlanta.

In this regard, AALGA submits the following proposal to TRAXX. The proposal is submitted in recognition of TRAXX's commitment to Atlanta's lesbian and gay community and reflects discussions which have been held between TRAXX management and AALGA officials.

Proposal

As a means of achieving optimal publicity for the conference, AALGA proposes a series of Wednesday night events to be held at TRAXX. These events would be held each Wednesday beginning January 17, 1990 (10pm - 3am) through February 7, 1990. AALGA would also be receptive to discussions regarding the continuation of the Wednesday night events beyond the conference.

TRAXX's Role

For its part, TRAXX would donate all proceeds from the door (admission); retain all proceeds from the bar; donate the use of TRAXX's facility at no cost to AALGA; provide all normal services and personnel which are usually on hand on a normal business night; include a conference endorsement banner in all advertisement; and assume all responsibility for insurance coverage for any liabilities resulting from TRAXX's actions or occurring on TRAXX's premises.

AALGA's Role

For its part, AALGA would provide persons to staff the admission area; reimburse TRAXX for fifty percent (50%) of the cost for a Disc Jockey; reimburse TRAXX for the costs of adequate security; and promote the Wednesday night events in the lesbian and gay community.

Additionally, it would be understood that AALGA would have no out-of-pocket expenses associated with the events except as specified above. Also, due to requirements imposed upon AALGA by the national conference organization, all advertisements making reference to the national conference placed by TRAXX would need to be reviewed and approved by AALGA.

Conclusion

AALGA appreciates the opportunity to make this proposal to TRAXX and welcomes TRAXX's involvement in making this important conference a great success.

Sincerely, CHARLES NELSON - AALGA

DATE: JANUARY 11, 1989

Madame Edna Brown, Conference Chair DAY NIGHT

Patrick Bell, PR Coordinator

AALGA's plan for promoting the Wednesday night events will consist of the following activities:

Charles Nelson, AALGA Co-Chair

AALGA's plan for promoting the Wednesday night events will be available in the form of flyers beginning this Friday and will be distributed each Thursday, Friday, Saturday, and Sunday preceding each Wednesday night event. The flyers can be distributed by either AALGA staff or TRAXX staff or merely placed at strategic locations in the bar (preferably near the exit).

Agreed and accepted by TRAXX of this week AALGA will deliver to TRAXX a large poster to be displayed on a wall within the bar (preferably the wall corridor at the entrance).

3. AALGA's newsletter, Connections, will feature an article on the TRAXX events in next week's issue in order to promote the event among AALGA's mailing list.

MEMORANDUM

TO: TRAXX

FROM: CHARLES NELSON - AALGA

DATE: JANUARY 11, 1989

**RE: PLAN FOR PROMOTING WEDNESDAY NIGHT
EVENTS AT TRAXX**

AALGA's plan for promoting the Wednesday night events will consist of the following activities:

1. The attached flyer will be available in the bar beginning this Friday and will be distributed each Thursday, Friday, Saturday, and Sunday preceding each Wednesday night event. The flyers can be distributed by either AALGA staff or TRAXX staff or merely placed at strategic locations in the bar (preferably near the exit).
2. By Saturday of this week AALGA will deliver to TRAXX a large poster to be displayed on a wall within the bar (preferably the wall corridor at the entrance).
3. AALGA's newsletter, Crossroads, will feature an article on the TRAXX events in next week's issue in order to promote the event among AALGA's mailing list.

Come Party

with the
African American Lesbian/Gay Alliance
(AALGA)

Every Wednesday at



305 Luckie Street, Atlanta, GA

A Proud Supporter Of The
National Black Gay & Lesbian Leadership
Conference

February 16-19, 1990
HYATT REGENCY HOTEL
Atlanta , Georgia

"Oldies But Goodies Night"

Admission

\$2

9 pm to 2am

January 17
January 31

January 24
February 7

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\$2

9 pm to 2am

January 17
January 31

January 24
February 7

AFRICAN AMERICAN LESBIAN AND GAY ALLIANCE

REGIONAL PUBLIC RELATIONS OBJECTIVES AND TASKS

It is the objective of the African American Lesbian and Gay Alliance (AALGA) Conference Public Relations Team to inform the Black gay population located in the southeastern United States of the conference and health institute. The primary focus of our strategy will be directed toward the Atlanta Black gay community. The area described as regional is defined as the following states: North Carolina, South Carolina, Tennessee, Alabama, Louisiana, Georgia, and Florida. AALGA's target population within this region is defined as the Black gay community in general; moreover, the leaders and representatives of organizations and social programs involved with the concerns of the Black gay movement.

Tasks:

- Letters of invitation informing individuals and organizations of the conference and health institute
- Create or obtain a conference poster to be displayed in gay businesses
- Create or obtain a conference leaflet to be distributed to patrons of gay businesses
- Establish a program of ongoing publicity
- Write a feature article ,as part of the publicity campaign, to be distributed locally and regionally
- Formulate rules and guidelines for coverage of the conference by members of the press

December 8, 1989

AFRICAN AMERICAN LESBIAN AND GAY ALLIANCE

Status Report 12/28/89

1. Letters- 147 mailed to regional organizations and individuals in mid December. Refer to file copy of letter for content.
2. Create or obtain conference poster- progress is being made on creating a poster that could also be used as an advertisement in local and regional publications. Information on the cost of advertising has been gathered and is on file for review. A copy will be provided to anyone upon request. Loretta's Disco and Traxx, Inc. has graciously consented to allowing us to display a conference poster up to and throughout the conference.
3. Create or obtain leaflets- it has been decided that the original batch of leaflets received from the Forum will be used. The most important reasons for this decision is the timeliness of our schedule and lack of funds to create and have leaflets printed.
4. Ongoing publicity program- the management of Traxx, Inc. and Loretta's Disco has graciously granted AALGA permission to use their facility's for fundraising activities and also for conference publicity purposes. A detailed plan for these activities is on file and available for review upon request.
5. Feature article- to be completed the weekend of 12/28/89. This article will concentrate around the organization of Black gays and lesbians, and tied with the upcoming conference. The article will be released to local and regional publications beginning 1/3/90.
6. Press rules- local and regional members of the gay press, as well as select mainstream press will be invited to cover the conference. Strict rules and guidelines are currently under formulation. These rules and guidelines will be completed in mid January and released with invitations to the press.

Respectfully,

Pat Lewis
Coordinator, Public Relations

As One of Our Organs is Our Blackness

AFRICAN AMERICAN LESBIAN/GAY ALLIANCE

**Post Office Box 50374
Atlanta, Georgia 30302**

December 8, 1989

Dear MACGLO Member,

The planning committee of the Black Gay and Lesbian Leadership Forum in association with the African American Lesbian and Gay Alliance (AALGA) is proud to announce the 3RD ANNUAL NATIONAL BLACK GAY AND LESBIAN LEADERSHIP CONFERENCE AND HEALTH INSTITUTE to be held February 16-19, 1990 at the Hyatt Regency in Atlanta, Georgia.

The four day conference will focus on: Economic Development, Coalition Building, Personal Growth & Development, Historical Perspectives, plus Cultural Events and Art Exhibits. As you can see, this conference will be of interest to the larger gay community as well as our own community. **PLAN TO ATTEND!** A conference of this magnitude is an excellent opportunity to gain and share skills, develop and explore strategies for the 1990's. It will be a safe and anonymous environment where you can network, develop new working relationships and renew old ones. Some of the greatest minds of Black gay America will be there!

Help us to "spread the word"! Announce the upcoming conference to your organization and in your newsletter. Your organization may know people of color who would also be interested in attending this conference, share this information with them. Every gay and lesbian person of color needs to be aware. Tell all your friends and encourage them to tell others.

100 volunteers are needed now! If your organization knows anyone interested, contact us immediately. A work exchange program is available. Scholarships may be available for women, students, and PWAs. Registration is \$70. Deadline for early registration is January 1.

We at AALGA look forward to your letters of support for what we know will be and **EXCITING AND SUCCESSFUL** leadership conference. We also look forward to you joining us for a weekend filled with **IMPORTANT AND LIVELY** discussions, **INFORMATIVE** workshops, and **GREAT** entertainment!

Additional conference information is enclosed. If your organization would like further information, do not hesitate to contact me at (404) 755-7731 or write me at the above address.

See you in February!!

Respectfully,

Pat Lewis
Coordinator, Public Relations

As Proud of Our Gayness as Our Blackness

CELEBRATING OUR HISTORY, CREATING OUR FUTURE

*FOCUS CATEGORIES

Economic Development:

- Establishing financial stability (i.e., Gay/Lesbian Credit Union)
- Grant writing and fundraising techniques
- Small business opportunities
- Professional networking
- Making it in the world of business as gay's and lesbian's

Coalition Building:

- Confronting our communities
- Building productive relationships between gay's and lesbian's
- Strength in unity: agendas for the future

Personal Growth and Development:

- The issues of domestic violence (men and women)
- The changing perspective of family: gay and lesbian
- The pathways to coming out: guides for our brothers and sisters
- Strengthening gay/lesbian relationships
- Who are we? Role playing
- Suicide: preventive measures
- Managing stress, depression, and anxiety: Holistic approaches
- Spirituality
- The joys of safe sex

Historical Perspectives:

- The Harlem Renaissance and the gay/lesbian community
- Mentors: African and African American
- Religious, cultural, and political introspectives

Please note these are suggested focus areas.

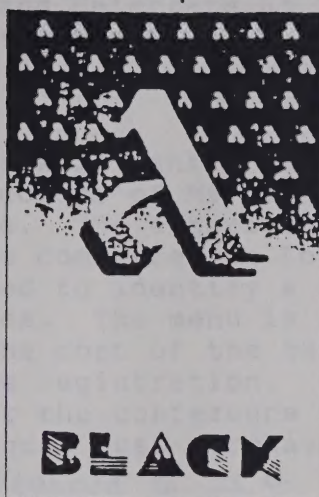
Workshops will be scheduled twice during the conference. The average length of each workshop is 90 minutes. The first day will focus on women's issues. The first day will also be the Health Institute. AIDS, chemical dependance , and other health related issues will be the focus.

The Third Annual
National Black Gay and Lesbian Conference
and Health Institute
February 16-19, 1990

Hyatt Regency Atlanta
Atlanta, Georgia

For more information please write: BGLF, 3924 W. Sunset Blvd. Suite #5, Los Angeles, CA 90029,
(213) 466-2475

Black Gay & Lesbian
Leadership Forum



B e c a u s e
Strong Leadership
L e a d s T o A
Stronger Community

VOLUNTEERS NEEDED NOW ...

For more information contact

AALGA
P.O.Box 50374
Atlanta, Ga. 30329
(404) 755-7731

The BLACK GAY AND LESBIAN LEADERSHIP FORUM
in cooperation with the Men and Women of
AALGA

(African American Lesbian and Gay Alliance)

cordially invite you to attend

"CELEBRATING OUR HISTORY,
CREATING OUR FUTURE"

The Third Annual
National Black Gay and Lesbian Conference
and Health Institute
February 16-19, 1990

Hyatt Regency Atlanta
Atlanta, Georgia

For more information please write BGLLF, 3924 W. Sunset Blvd. Suite #5, Los Angeles, CA 90029,
(213) 666-5495

Banquet Proposal

Theme: Suggestions for a theme are as follows:

- *Welcome to Carnival
- *Come Celebrate at Carnival ✓
- *Come on Down and Celebrate at Carnival
- *Come on Down to Carnival

Background: The decorations will center around Carnival, featuring the colors of Mardi Gras: Green, Gold and Purple. The entertainment will be arranged by the committee in Los Angeles, however, we need to identify a DJ for the dance afterwards. The menu is still being negotiated. The cost of the banquet is included in the registration. Persons not registering for the conference who wish to attend the banquet must purchase a ticket at \$50. *May Be Reduced to 35.00*

Time: 8pm-12midnite
Program 8-10
Dancing 10-12

Budget: \$400-450 (proposed)
To cover the cost of decorating and the DJ

Black Gay & Lesbian
Leadership Forum



B e c a u s e
Strong Leadership
L e a d s T o A
Stronger Community

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Atlanta, Georgia

For more information please write BGLLF, 3924 W. Sunset Blvd. Suite #5, Los Angeles, CA 90029,
(213) 666-5495

COUNT ON ME AS A CONFERENCE VOLUNTEER!!

Name _____

Address _____

City/State/Zip _____

Phone(s) Day _____ Night _____

Available Times

_____ to _____

_____ to _____

_____ to _____

_____ to _____

These are my areas of interest (choose two or more).

Registration

Banquet

Security

Bookstore

PR/Marketing

Lucheon

Art Gallery

Workshop Monitor

Conference Assistant

Cultural Affairs

☐

I would like to know more information about the conference work exchange program, please call me.

☐

I would like to share my home during the conference with participants who need housing. I can house _____ persons. Gender preference(s) _____.

